

Stepping Stones Montessori Academy

School Tuition Contract – 2026–2027

This Tuition Contract is entered into between Stepping Stones Montessori Academy (SSMA) and the undersigned Parent(s)/Guardian(s). By signing this contract, the Parent(s)/Guardian(s) agree to the terms and financial obligations outlined below.

Student & Family Information

Student Name: _____ Date of Birth: _____ Age: _____

Parent/Guardian Name(s): _____

Phone Number: _____ Email: _____

Address: _____

Enrollment Term

This contract covers enrollment for the 2026–2027 school year. Enrollment is secured only after receipt of this signed contract, all required forms, and the non-refundable enrollment fee.

Enrollment Fee

A non-refundable enrollment fee of \$300 is required at the time of registration to reserve your child's space. This fee is not applied toward tuition.

School Hours

Monday–Thursday: 8:00 AM – 4:45 PM

Friday: 8:00 AM – 4:00 PM

Half-Day Program Hours: 8:00 AM – 11:30 AM

Toddler Program Tuition (18 months – 3 years)

Please highlight or circle the program you are applying for.

Monthly Tuition Rates for 10 months:

- 5 Days Full Day: \$1,290/Month (\$12,900 + \$300 registration= \$13,200 annually)
- 5 Days Half Day: \$650/ Month (\$6,500 + \$300 registration= \$6,800 annually)
- 4 Days Full Day: \$1,145/ Month (\$11,450 + \$300 registration= \$11,750 annually)
- 4 Days Half Day: \$515/ Month (\$5,150 + \$300 registration= \$5,450 annually)

- 3 Days Full Day: \$840/ Month (\$8,400 + \$300 registration= \$8,700 annually)
- 3 Days Half Day: \$390/ Month (3,900 + \$300 registration= \$4,200 annually)
- 2 Days Full Day: \$630/ Month (\$6,300 + \$300 registration= \$6,900 annually)
- 2 Days Half Day: \$275/ Month (\$2750 +300 registration= \$3,175 annually)

Primary Program Tuition (3 – 6 years)

Please highlight or circle the program you are applying for.

Monthly Tuition Rates for 10 months:

- 5 Days Full Day: \$1,200/ Month (\$12,000 +\$300 registration= \$12,300 annually)
- 5 Days Half Day: \$550/ Month (\$5,500 + \$300 registration= \$5,800 annually)
- 4 Days Full Day: \$1,065/ Month (\$10,650 + \$300 registration= \$10,950 annually)
- 4 Days Half Day: \$433/ Month (\$4,330 + \$300 registration= \$4,630 annually)
- 3 Days Full Day: \$800/ Month (\$8,000 + \$300 registration= \$8,300 annually)
- 3 Days Half Day: \$329/ Month (\$3,290 + \$300 registration= \$3,590 annually)
- 2 Days Full Day: \$595/ Month (\$5,950 + \$300 registration= \$6,250 annually)
- 2 Days Half Day: \$235/ Month (\$2,350 + \$300 registration=\$6,250 annually)

Payment Terms

Tuition is billed monthly and is due on the 1st of each month. Payments received after the 5th at 5:01 PM will incur a late fee of \$50 per day until paid in full.

Returned payments are subject to a \$50 returned payment fee.

Late Pick-Up Policy

Children must be picked up by closing time. A late fee of \$25 per 15-minute increment will be charged for pick-ups after 4:45 PM (Monday-Thursday) and after 4:00 PM on Fridays and after 11:30 AM for half-day programs.

Non-Payment & Disenrollment

Failure to comply with payment terms may result in immediate disenrollment. Tuition obligations remain financially binding regardless of attendance.

Agreement & Signatures

By signing below, I acknowledge that I have read, understand, and agree to the terms of this Tuition Contract. I understand that enrollment is contingent upon compliance with all school policies and financial obligations.

Parent/Guardian Signature: _____ Date: _____

Printed Name: _____

Relationship to Student: _____

Accepted By (SSMA Administrator): _____ Date: _____

Enrollment Fee (Initial Required)

I understand that a non-refundable enrollment fee of \$300 is required to secure my child's enrollment and is not applied toward tuition.

Parent/Guardian Initials: _____

Tuition Payment & Late Fees (Initial Required)

I understand that tuition is due on the 1st of each month. Payments received after the 5th at 5:01 PM will incur a late fee of \$50 per day. Returned payments are subject to a \$50 fee.

Parent/Guardian Initials: _____

Late Pick-Up Policy (Initial Required)

I understand that a late pick-up fee of \$25 per 15-minute increment will be charged for children picked up after 4:45 PM (Monday–Thursday), after 4:00 PM on Fridays, and after 11:30 AM for half-day programs.

Parent/Guardian Initials: _____

Non-Payment & Disenrollment (Initial Required)

I understand that failure to comply with payment terms may result in immediate disenrollment and that tuition obligations are binding regardless of attendance.

Parent/Guardian Initials: _____

Contract Acknowledgement (Initial Required)

I acknowledge that I have read and understand this contract and agree to comply with all policies outlined by Stepping Stones Montessori Academy.

Parent/Guardian Initials: _____