

# Stepping Stones Montessori Academy

## School Tuition Contract – 2026-2027

This Tuition Contract is entered into between Stepping Stones Montessori Academy (SSMA) and the undersigned Parent(s)/Guardian(s). By signing this contract, the Parent(s)/Guardian(s) agree to the terms and financial obligations outlined below.

### Student & Family Information

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

### Enrollment Term

This contract covers enrollment for the 2026–2027 school year. Enrollment is secured only after receipt of this signed contract, all required forms, and the non-refundable enrollment fee.

### Enrollment Fee

A non-refundable enrollment fee of \$300 is required at the time of registration to reserve your child's space. This fee is not applied toward tuition.

### School Hours

Monday–Thursday: 8:00 AM – 4:45 PM

Friday: 8:00 AM – 4:00 PM

Half-Day Program Hours: 8:00 AM – 11:30 AM

### Toddler Program Tuition (18 months – 3 years)

*Please highlight or circle the program you are applying for.*

Monthly Tuition Rates for 10 months:

- 5 Days Full Day: \$1,290/Month (\$12,900 + \$300 registration= \$13,200 annually)
- 5 Days Half Day: \$650/ Month (\$6,500 + \$300 registration= \$6,800 annually)
- 4 Days Full Day: \$1,145/ Month (\$11,450 + \$300 registration= \$11,750 annually)
- 4 Days Half Day: \$515/ Month (\$5,150 + \$300 registration= \$5,450 annually)

- 3 Days Full Day: \$840 / Month (\$8,400 + \$300 registration= \$8,700 annually)
- 3 Days Half Day: \$390 / Month (3,900 + \$300 registration= \$4,200 annually)
- 2 Days Full Day: \$630 / Month (\$6,300 + \$300 registration= \$6,900 annually)
- 2 Days Half Day: \$275 / Month (\$2750 + \$300 registration= \$3,175 annually)

### **Primary Program Tuition (3 - 6 years)**

*Please highlight or circle the program you are applying for.*

Monthly Tuition Rates for 10 months:

- 5 Days Full Day: \$1,200 / Month (\$12,000 + \$300 registration= \$12,300 annually)
- 5 Days Half Day: \$550 / Month (\$5,500 + \$300 registration= \$5,800 annually)
- 4 Days Full Day: \$1,065 / Month (\$10,650 + \$300 registration= \$10,950 annually)
- 4 Days Half Day: \$433 / Month (\$4,330 + \$300 registration= \$4,630 annually)
- 3 Days Full Day: \$800 / Month (\$8,000 + \$300 registration= \$8,300 annually)
- 3 Days Half Day: \$329 / Month (\$3,290 + \$300 registration= \$3,590 annually)
- 2 Days Full Day: \$595 / Month (\$5,950 + \$300 registration= \$6,250 annually)
- 2 Days Half Day: \$235 / Month (\$2,350 + \$300 registration= \$2,650 annually)

### **Payment Terms**

Tuition is billed monthly and is due on the 1st of each month. Payments received after the 5th at 5:01 PM will incur a late fee of \$50 per day until paid in full.

Returned payments are subject to a \$50 returned payment fee.

### **Late Pick-Up Policy**

Children must be picked up by closing time. A late fee of \$25 per 15-minute increment will be charged for pick-ups after 4:45 PM (Monday-Thursday) and after 4:00 PM on Fridays and after 11:30 AM for half-day programs.

### **Non-Payment & Disenrollment**

Failure to comply with payment terms may result in immediate disenrollment. Tuition obligations remain financially binding regardless of attendance.

### **Agreement & Signatures**

By signing below, I acknowledge that I have read, understand, and agree to the terms of this Tuition Contract. I understand that enrollment is contingent upon compliance with all school policies and financial obligations.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Accepted By (SSMA Administrator): \_\_\_\_\_ Date: \_\_\_\_\_

### **Enrollment Fee (Initial Required)**

I understand that a non-refundable enrollment fee of \$300 is required to secure my child's enrollment and is not applied toward tuition.

Parent/Guardian Initials: \_\_\_\_\_

### **Tuition Payment & Late Fees (Initial Required)**

I understand that tuition is due on the 1st of each month. Payments received after the 5th at 5:01 PM will incur a late fee of \$50 per day. Returned payments are subject to a \$50 fee.

Parent/Guardian Initials: \_\_\_\_\_

### **Late Pick-Up Policy (Initial Required)**

I understand that a late pick-up fee of \$25 per 15-minute increment will be charged for children picked up after 4:45 PM (Monday-Thursday), after 4:00 PM on Fridays, and after 11:30 AM for half-day programs.

Parent/Guardian Initials: \_\_\_\_\_

### **Non-Payment & Disenrollment (Initial Required)**

I understand that failure to comply with payment terms may result in immediate disenrollment and that tuition obligations are binding regardless of attendance.

Parent/Guardian Initials: \_\_\_\_\_

### **Contract Acknowledgement (Initial Required)**

I acknowledge that I have read and understand this contract and agree to comply with all policies outlined by Stepping Stones Montessori Academy.

Parent/Guardian Initials: \_\_\_\_\_